

## 2014 SYV POLO CLASSIC VOLUNTEER NEEDS - July 19

To volunteer please email [maricela@sylvphp.org](mailto:maricela@sylvphp.org) or call 805-686-0295 ext. 104

<b>NEEDED</b>	<b>LAST</b>	<b>FIRST</b>	<b>EMAIL</b>	<b>PHONE</b>
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**6**    **EVENT SET-UP: VIP & GA**                      (booths, seats, signage, layout/roping areas)

**8:00-11:00**

1				
2				
3				
4				
5				
6				

**3**    **PARKING SET-UP**                                      setup cones, barricades, lanes

**8:00-10:15**

1				
2				
3				

**3**    **PARKING: arrival**                                      (welcome, direct parking and guests to shuttles)

**10:30-3:00**

1				
2				
3				

**3**    **VIP CHECK-IN**    (registration, wristbands, programs)

**10:30-2:00**

1				
2				
3				

**2**    **VIP CASHIER'S BOOTH**                                      (processing transactions, selling tickets)

**11:00-3:30**

1				
2				

**3**    **GA CHECK-IN**    (registration, tix purchases)

**12:00-2:00**

1				
2				
3				

**2**    **GA CASHIER'S BOOTH**                                      (selling raffle and admission tickets, CC transactions)

**12:15-3:30**

1				
2				

**3**    **GA FOOD**    (Selling food for pre-purchased tickets)

**12:15-3:30**

1				
2				
3				

**3 GA DRINKS** (Selling drinks for pre-purchased tickets)

**12:15-3:30**

1				
2				
3				

**4 GA BUSSING, FENCE MONITORS, SUPERVISE WRISTBANDS**

**12:30-3:30**

1				
2				
3				
4				

**8 CLEAN-UP - VIP and GA**

**3:00-6:00**

1				
2				
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4				
5				
6				
7				
8				

**3 PARKING: departure** (Assist directing traffic)

**3:15-5:00**

1				
2				
3				