



545 North Alisal Road, Suite 102, Solvang, CA 93463
 P.O. Box 1478, Solvang, CA 93464
 (805) 686-0295

APPLICATION FOR EMPLOYMENT
 (Please in print ink or type)

Position Applied For: _____ Date: _____
 Name: _____ Home Phone: _____
 Last First Middle
 Address: _____ Work Phone: _____
 Number & Street City State Zip Code
 E-mail Address: _____ Social Security Number: _____
 Date of Birth: _____

Do you have a legal right to be permanently employed in the U.S? Yes No (At the time of appointment all new employees will be required to furnish documentation verifying their identity and authorization to work in the United States.)

Are you now or have you ever been employed by PHP? If yes, please give date(s): _____

People Helping People's personnel policy generally prohibits a relative, spouse or person closely related to an employee from working in the same Department. Do you have you have any of the described person(s) currently working for PHP?

Yes No If yes:
 Name of Person: _____ Relationship: _____

Do you posses a valid California Driver's License if required for this position? Yes No License No: _____

Do you have a reliable vehicle you can use for business purposes? Yes No

Can you provide PHP with proof of current automobile insurance? Yes No

Have you ever been convicted of any felony or misdemeanor? Yes No (A conviction does not necessarily disqualify you from employment consideration.) If yes, include date, charge, location and disposition of case: _____

EDUCATION/TRAINING

Have you graduated from High School or do you possess a GED? Yes No

	Name and Location of School	Degree Earned	Subject or Major	Units Completed
College or University				
Graduate School				
Other Training Certificates, etc.				

15. Please list the names of former supervisors or professional references (other than family members or friends) who can be contacted to provide information regarding your work skills.

I hereby authorize any person, educational institution or company I provide as a reference to disclose in good faith any information they may have regarding my qualifications and fitness for employment. I will hold PHP, any former employers, educational institutions or other persons giving employment references free of any liability for the exchange of reasonable and necessary information.

Signature: _____ Date: _____

Name of Reference: _____ Relationship: _____ Address: _____ Phone No.: _____
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EMPLOYMENT HISTORY

Screening of applications is an important process at which time an applicant's background and experience are evaluated in relation to the job and other applicants. It is to your advantage to present as clear a picture of that background as possible. In the spaces provided show employment history, beginning with your present or most recent experience. In addition, you are welcome to attach a personal resume or other supplemental information, which further indicates your qualifications for the job you are seeking.

Employer: _____ Phone: _____ Address: _____ Job Title: _____ Date Started: ____/____/____ Date Left: ____/____/____ <div style="text-align: right; margin-right: 100px;"> Month Year Month Year </div> Supervisor's Name/Job Title: _____ Hours per week: _____ Responsibilities: _____ _____ Reason for Leaving: _____ Rate of pay: _____
Employer: _____ Phone: _____ Address: _____ Job Title: _____ Date Started: ____/____/____ Date Left: ____/____/____ <div style="text-align: right; margin-right: 100px;"> Month Year Month Year </div> Supervisor's Name/Job Title: _____ Hours per week: _____ Responsibilities: _____ _____ Reason for Leaving: _____ Rate of pay: _____
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I certify that the information in this application is true to the best of my knowledge and belief, and understand that false statements, information or willful misrepresentation shall be just cause for rejection of this application or subsequent discharge. I understand that signing this questionnaire in no way constitutes a contract for employment with PHP.

Santa Ynez Valley People Helping People is an Equal Opportunity Employer
THIS APPLICATION MUST BE SIGNED IN INK AND DATED:

Signed: _____ Date: _____